

**Board of Directors Meeting Agenda**  
**Thursday, April 21, 2022 5:30-7:00pm**  
**Location: <https://us02web.zoom.us/j/8376386444>**

Board of Directors:

Ann Coburn-Collins, *Past Chair*  
Carole Calvert-Baxter,  
*Treasurer*  
Vanessa Guerra  
Rebekah Kilpatrick  
Sandy Thompson  
Sharon Miller  
Barbara Morfin  
Smriti Pant  
Raquel Perez  
Beth Roszatycki  
*Chair*  
Alexis Thomas  
Melissa Whitford, *Secretary*

Executive Director:

Moira Branigan

**Call to Order**

**Roszatycki**

**Welcome & Introduction**

New Board Members Barbara Morfin & Raquel Perez

**Secretary Report**

February 17, 2022 Board Meeting Minutes

**Whitford**

**Treasurer Report**

January & February 2022 Financials

Grants Update

Fund Development Update

Volunteer Signup: [HERE](#)

Riverside June 11-12 (in need of sponsorships)

Drydock June 9-11

WOA Sept Luncheon

**Calvert-Baxter**

**Executive Director Update**

2022 Programs Update

First Ward Community Center rental fees

Office Cleanup

Staffing

**Branigan**

**Committee Reports:**

Governance Committee

Board Matrix, Giving, COI

Advocacy Committee Report

New Chair

YWCA of MI Ballot Initiative: Women's Reproductive Rights

**Roszatycki**

**Strategic Plan Discussion Part 1**

**Collins-Ihrke**

**Adjourn Meeting**

**Roszatycki**

**YWCA IS ON  
A MISSION**



**Board of Directors Meeting Minutes**  
**Thursday, February 17, 2022**  
**5:30-6:30 PM EST**

**Present:** Moira Branigan (*Executive Director*), Erica Armstrong (*Vice Chair*), Carole Calvert-Baxter (*Treasurer*), Melissa Whitford (*Secretary*), Rebekah Kilpatrick, Sandy Thompson, Smriti Pant

**Absent:** Beth Roszatycki (*Chair*), Ann Coburn-Collins (*Past Chair*), Vanessa Guerra, Sharon Miller, Barbara Morfin, Alexis Thomas

**Meeting called to order @ 5:37 pm**

**Call to Order** **Armstrong**

**Welcome & Introduction** **Branigan**

- New Board Member Barbara Morfin

**Secretary Report** **Whitford**

- October 21, 2021 & December 16, 2021 Board Meeting Minutes
  - o Erica moved to approve, Sandy seconded, motion **passed**.

**Treasurer's Report** **Calvert-Baxter**

- Carol Calvert-Baxter provided a detailed November/December 2021 Financials update
- Grants Update
  - o Received 2 grant results, waiting on 1 more
- Board Giving 2021 Report
  - o Part of the Board assessment improvement plan, we will be submitting a Board Giving report. All members to submit the form to Moira for 2021.
- **\*Vote:** Renew \$70,000 line of credit with Huntington Bank
  - o Carol moved that we renew the line of credit, Erica seconded, motion **passed**.
- Sandy brought up the idea of utilizing Amazon Smile (Amazon.smile.com), where a portion of all purchases go toward a non-profit. The idea was well received.

**Executive Director's Report** **Branigan**

- Programs Update & 2021 Program Wrap Up
  - o Women's Economic Empowerment Program 2021 Results: 51 women reached
  - o Shelter House started in Midland - 4 women involved via Zoom.
  - o Bay/Saginaw starting in March, targeting graduation in late May.
  - o **18 Getting Ahead** graduates; **22 Moving Ahead** graduates
    - Goal was 80 program graduates.
    - To solve for the missed target, we plan to increase partner engagement, start recruitment earlier and change incentives (offering cash).
  - o InterACT Program 2021 Results:
    - Assessed/Delivered results to 75 individuals, 4 organizations
    - 3 scheduled already for 2022, 1 more to be scheduled
- Strategic Plan
  - o April 21 Board Meeting will be spent on strategic plan discussion
    - Pre work – 24 questions in 4 categories, will share with Board via online survey, between now and April 15

- Facilitator: Katie Collins-Ihkle, nonprofit Executive Director with extensive experience in strategic planning, providing facilitation services for free.
- Staffing Update
  - Interviews with candidates going on now, hope to extend an offer by March 11.
  - Selected candidate will serve as a relationship manager.
- YWCA USA bylaws changes – January 2022
  - Need to update our bylaws to reflect the edits to YWCA USA ... can be done next year.
  - Updates include:
    - Including Anti-Racism work
    - Commitment to diversity in programs and Board participation
  - **Unresolved:** single-gender voting, membership, and governance provisions
    - Breakout sessions to discuss what this would mean for our organization
      - **Pros:** Could be good to get someone else's ideas, increase diversity, it does broaden the talent and increases your circle of influence, some YWCA boards already have men but should be careful on the amount let in, would need to find the right match
      - **Cons:** Don't want it to seem like we're "meeting a quota", don't want to stifle the women's voices
    - Meeting on June 11 to discuss more and vote ... Moira unable to attend due to Riverside.
    - Option to add a male to committees or selection committee?

### Committee Reports

- **Governance Committee** **Branigan**
  - Board Self-Assessment Next Steps
    - Prioritizing Opportunities:
      - Board Meetings – Actions underway
      - Chief Executive Oversight – Governance committee to discuss in next meeting
      - Culture – Planning a social in June, discussed starting a mentor program
        - Idea to send out a survey to gauge interest in mentorship program from both sides, pair them up by expert areas, ask what members are unclear on or want further clarification on
      - Board Compensation – Everyone need to complete the Board diversity
        - Moira to send link out again as a reminder
      - Funding & Public Image
- **Advocacy Committee** **Armstrong**
  - Looking at doing more action alert work through social media this year.
  - Continuing to discuss how we may react as a Board if something happens in our community ... putting together a template/format that we would use, with an action for people to take.
    - Grew out of the issue with school board member in Bay County ... NAACP of Bay County made a statement and Moira reached out to see how we can partner moving forward.
  - Stand Against Racism 2022
    - April 28-May 2 weekend ... making it more social (maybe a book club – taking some money to buy the book for everyone) ... lead on a space to be donated ... free event open to the community

Next meeting: April 21, 2022

**Adjourn Meeting**  
*Meeting ended at 6:45 pm.*

**Armstrong**