

Board of Directors Meeting Agenda
Thursday, February 17, 2022 5:30-7:00pm
Location: <https://us02web.zoom.us/j/8376386444>

Board of Directors:

Erica Armstrong, *Vice Chair*
Ann Coburn-Collins, *Past Chair*
Carole Calvert-Baxter,
Treasurer
Vanessa Guerra
Rebekah Kilpatrick
Sandy Thompson
Sharon Miller
Barbara Morfin
Smriti Pant
Beth Roszatycki
Chair
Alexis Thomas
Melissa Whitford, *Secretary*

Call to Order **Armstrong**

Welcome & Introduction

New Board Member Barbara Morfin!

Secretary Report

October 21, 2021 & December 16, 2021 Board Meeting Minutes

Whitford

Treasurer Report

November & December 2021 Financials

Grants Update

Board Giving 2021 Report

*Vote: Renew \$70,000 line of credit with Huntington Bank

Calvert-Baxter

Executive Director:

Moira Branigan

Executive Director Update

Programs Update & 2021 Program Wrap Up

Strategic Plan

Staffing Update

Branigan

Committee Reports:

Governance Committee

Board Self Assessment Next Steps

Armstrong

Advocacy Committee Report

Stand Against Racism 2022

Adjourn Meeting

Armstrong

**YWCA IS ON
A MISSION**

YWCA Great Lakes Bay Region

Board of Directors Meeting Minutes - December 16, 2021 - Met on Zoom

Present: Erica Armstrong, Carole Calvert-Baxter, Ann Coburn-Collins, Jenna Briggs, Vanessa Guerra, Rebekah Kilpatrick, Smriti Pant, Beth Roszatycki, Sandy Thompson, Melissa Whitford, Moira Branigan.
Excused: Sharon Miller, Alexis Thomas

Guest: Sequoia Owen (YWCA USA)

Welcome & Call to Order - 5:31pm Roszatycki

New Board member Rebekah Kilpatrick was welcomed to the meeting, and everyone introduced themselves.

Board Self Assessment Results Guest Facilitator: Sequoia Owen, Dir. of Member Services YWCA USA

Sequoia Owen presented the Board Self Assessment results. Discussion included results that were positive: financial oversight and good practices, which are on par when compared to other Boards. Areas of improvement were: Board Meetings, culture. Areas for improvement included: Board members taking minutes, delegation of tasks, periodic review of ED/Performance Goals, working on culture which includes candor, robust discussion and a climate of mutual trust and respect, and covering all board expectations regularly and clearly.

Sequoia will submit her slides and recommendations to Moira Branigan. Sequoia suggests these tasks and measurable goals be worked into all Board meeting agendas for 2022.

Treasurer Report Calvert-Baxter

The meeting discussion of the BSA took the bulk of the meeting, so Moira Branigan will send the proposed 2022 Budget to all board members by email and ask for a vote to approve.

Committee Reports

Governance Committee Branigan

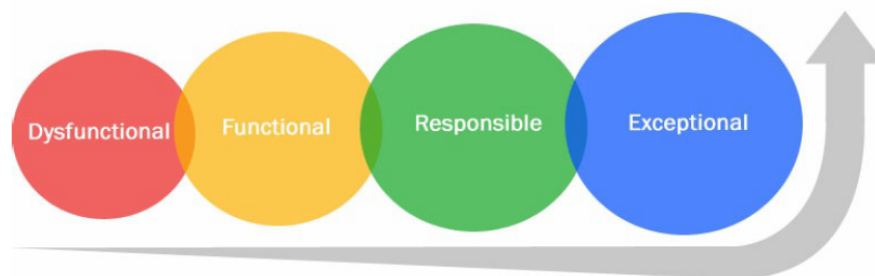
Due to the lengthy meeting, Beth Roszatycki had to excuse herself early. Moira Branigan said she would send the 2022 Budget, along with the 2022 Slate of Officers and the new Board member application from Barbara Morfin, over for vote via email.

Branigan took the opportunity to thank long-time Board member Jenna Briggs. Jenna's term of service was 9 years and this was her last meeting. Board members on the Zoom thanked her for her service to the YWCA GLBR.

Branigan adjourned the meeting at 6:50pm.

The next meeting will take place on February 17, 2022 on Zoom.

Board Performance Continuum



Taking Actions

Exceptional boards are a strategic asset to be leveraged by the organization. They add significant value and make a discernible difference in the organization's advancement of mission. Use this report as a tool to guide your board on the path to exceptional performance.

Take action. The board self-assessment establishes a platform for setting board priorities. The final step is identifying areas for growth. To help your board do this, consider the following questions:

1. What stands out? Is there anything in the report that is especially surprising, or that you'd like to understand better through conversations as a full board?
2. Does the board seem to be well aligned in terms of its assessment of its performance, or are there indications that different board members are experiencing the board's leadership performance differently? If the latter, why might that be?
3. To what extent is your board meeting its own expectations? In what ways is the board happy with its leadership performance, and where is it signaling a desire to improve? Do any natural priorities emerge from the ratings?
4. Based on what you see in the self-assessment, what are the top one to three areas where you think the board should focus its board development efforts?

Develop a board action plan. Once the board has agreed on its priorities, use a board action plan to help the board develop a clear approach to achieving its goals and staying accountable.

1. What steps can we take to ensure that information from the evaluation is used to improve the performance of the board?
2. Who or what committee is responsible for initiating and leading board development and assessment? Does it have the necessary resources and authority to fulfill its responsibilities?
3. Every board should have clearly established guidelines that outline the duties and responsibilities of individual board members. Are our board members held accountable to these standards? Do we have a process for removing nonperforming board members?

Check your progress. Only the board can hold itself accountable for its own performance. Periodically revisit the results from the self-assessment and action plan, celebrate the successes, and recommit to those areas that need further attention.

Repeat. BoardSource recommends conducting a thorough board self-assessment every two to three years and using the intervening time to work on the action plan you develop.