



**YWCA Great Lakes Bay Region's
45TH ANNUAL YWCA RIVERSIDE ART FESTIVAL
June 9 & 10, 2018 - Bay City, MI**

FOOD VENDOR INFORMATION

The YWCA Riverside Art Festival draws over 10,000 people from around the Great Lakes Bay Region with beautiful artistry and entertainment. Having the venue on the streets of downtown Bay City and along the riverfront of the Saginaw River has allowed the festival to grow each year. YWCA markets the YWCA Riverside Art Festival through the following local newspapers: The Bay City Times, The Saginaw News, and The Midland Daily News. The Bay City Times also presents a feature artist in the weekend events insert along with detailed information about the festival. Other marketing includes flyers, postcards, banners, radio, and road side signs.

The YWCA Riverside Art Festival is YWCA Great Lakes Bay Region's largest fundraiser of the year and all proceeds support programs to eliminate racism and empower women in the Great Lakes Bay Region.

For more information about YWCA Great Lakes Bay Region or the YWCA Riverside Art Festival, please visit www.ywcaglbr.org.

We are now accepting applications for quality food vendors. A few items to note:

- Vendors are chosen based on food choice and attractiveness of booth. Spaces are limited.
- Booth space is 12' x 12-16' with additional fee for vendors exceeding this space.
- Food vendors may not sell any merchandise or art.
- Vendors are responsible for setting up their own equipment. Friday 6-8pm or Saturday 7-9am.
- Food vendors who are self-contained will generally have priority over other vendors requiring water and electricity due to limited access.
- Food vendor spaces are designated for food booths only, your space does not include supply trailers or campers behind your space. This will be strictly enforced. If you have specific supply trailer needs then you must speak with the festival coordinator prior to the event.
- Food vendors may not tear down booths early.
- Pets are not allowed on the premises.
- Assignment of booths will be at the discretion of the YWCA Riverside Art Festival staff.
- All food vendors are required to have proper permits and liability insurance. You will be required to purchase and submit a Michigan Health Department permit prior to selling any products.

I have read and agree to abide by all YWCA Riverside Art Festival rules and procedures. I understand that I must attend my own food booth and not encroach on another exhibitor's space. This application does NOT guarantee a space. I understand that my food booth is required to conform to all appropriate state and local regulations, and all personnel working in my food booth are required to have current food handler permits.

I certify that the information given on this application is true and correct. I hereby release and hold harmless the YWCA Riverside Art Festival or any Festival Sponsors from any and all liability or claims as a result of my participation in the Festival including but not limited to theft, personal injury, strike, public enemy, or act of God. I acknowledge that failure to comply with the above may cause forfeiture of any or all fees I have paid and possible expulsion from the festival.

Name: _____

Date: _____

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FOOD VENDOR APPLICATION

Please fill out the application below with specific information about your booth. If you are accepted into the festival you will receive a letter indicating the items you are allowed to sell at the event based on your application. You still have the option to decline your booth based on this information but you must contact the YWCA within two weeks of receiving your acceptance letter. Please be sure to get your application and payment in as soon as possible. We choose on a first come basis and cannot guarantee you will receive a booth because you are a returning vendor. Please contact us if you have any questions at the number below.

Vendor Name: _____

Contact Person: _____

Address: _____

City/State/Zip: _____

Home Phone/Cell: _____

Email Address: _____

Display/Booth Description: _____

Sale Items (list ALL food items and beverages, if you fail to add them to this list you will not be allowed to sell at the festival):

Electrical

- I will supply my own generator I need electricity - 110amp (\$10 fee)
 I need electricity - 220amp (\$15 fee)

Water

- I will need water hook-up (\$10 fee) I need access to water (no fee)

Checklist

- Food Vendor Information sheet with signature
 Application with signature
 Picture of booth
 Copy of Liability Insurance
 Menu and/or price list
 Fee - \$300 (and other applicable) check or MO to YWCA GLBR (cashed upon acceptance into the festival)

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| <p>Festival Coordinator Brandon Strong brandonstrong@ywcaglbr.org p: 989.894.9055 f: 989.894.9056</p> |
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Name: _____

Date: _____

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| <p>Festival Info.</p> <table><tr><td>Registration & Set-Up</td><td>Fri, June 8 6-8pm Sat, June 9 7-9am</td></tr><tr><td>Festival Hours</td><td>Sat, June 9 10am-5pm Sun, June 10 11am-4pm</td></tr><tr><td>Location</td><td>Downtown Bay City on Water St. & Center Ave.</td></tr><tr><td>GPS Address</td><td>723 Washington Ave. Bay City, MI 48708</td></tr></table> | Registration & Set-Up | Fri, June 8 6-8pm Sat, June 9 7-9am | Festival Hours | Sat, June 9 10am-5pm Sun, June 10 11am-4pm | Location | Downtown Bay City on Water St. & Center Ave. | GPS Address | 723 Washington Ave. Bay City, MI 48708 | <p>Mailing Address</p> <p>YWCA Great Lakes Bay Region Riverside Art Festival 723 Washington Ave. Bay City, MI 48708</p> |
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