Publication Title: Continuing the Conversation
Publication Date: Bi-annual publication in March and September

Continuing the Conversation is a periodic publication of the YWCA Great Lakes Bay Region, promoting meaningful dialogue on key indicators of the economic well-being for women in our region. This publication follows our 2012 landmark collaboration with Saginaw Valley State University resulting in a publication entitled The Economic Status of Women in the Great Lakes Bay Region. This publication is available for download at www.ywcatglbr.org. We invite contributors from our area to help us inspire further conversation and action by submitting their essays, opinions and stories about how we can make positive progress on key indicators of women’s economic empowerment in the Great Lakes Bay Region.

Indicators of Interest
- Employment & Earnings
- Education
- Political Participation
- Health & Wellness
- Crime & Violence

Editorial Guidelines:
A. Authorship: We invite article submissions from area women and men in the indicators of interest listed above.

B. Format: Articles should not exceed 1000 words. Prepare your copy in a Word document using 12 pt. Times New Roman. Single space your document and double space between paragraphs. Please do not embed formatting such as bullets or symbols.

C. Tone: In the interest of maintaining a balanced perspective, we will maintain a respectful tone. The YWCA will not publish ad-hominem attacks targeting individuals, employers or individual corporations. Nor will we publish any libelous or unlawful statements that infringe upon the rights of others. We will include articles with points of view that are respectful and honor diversity.
D. Integrity: Authors must certify that submissions are written with journalistic integrity, and have not been plagiarized. Authors must cite all outside work and sources, using a style that conforms to MLA format (www.mla.org). Articles must not be copyrighted or under review elsewhere.

E. Copyright: In the event that an article is accepted for publication, the author agrees to transfer copyright of the work to the YWCA Great Lakes Bay Region and exclusive rights to publication in all media now known or later developed, including but not limited to electronic databases.

F. Acceptance of Publication/Publisher’s Rights: All submission are reviewed by the Advocacy Committee of the YWCA Board of Directors and published at their discretion. The committee will review all submissions and accept, return to the author for revisions or reject the article.

G. Communication: The YWCA’s primary communication vehicle for publications is via the YWCA website @ www.ywcaglbr.org, YWCA newsletters and e-newsletters.

H. Readership: Continuing the Conversation is distributed to a diverse audience comprised of individuals, organizations, businesses and clubs in the Great Lakes Bay Regional area with an interest in women’s issues.

I. Payment: The YWCA Great Lakes Bay Region does not offer payment for any articles submitted or published in the Continuing the Conversation publication.

Submission process:
1. Log on to www.ywca.org/advocacy, download and sign this agreement for submission.
2. Send all submissions via the website.
3. You will receive notification of receipt of your commentary. The committee will contact you directly if your commentary is chosen for publication.
4. Questions: Contact Lisa Grills, Executive Director, YWCA GLBR at lisagrills@att.net or 989.894.9055.

I have read, understand and agree to the above policies and procedures for submission of work for the Continuing the Conversation publication.

________________________________________________________________________
Signature Date

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Print Name